Cyber ‘Ike Meeting Minutes

March 16, 2024

Parties in attendance: Vincent DiRienzo, Evan Law, Courtney Kinder.

Meeting start: 9:00AM

Vincent: Today we will review the Bylaws of Cyber ‘Ike before submitting non-profit registration application. Please take a brief look and highlight any changes.

Courtney: The “Specific Purpose” should be changed to something that makes sense such as “Cultivate, Challenge, Champion, and Connect”.

Evan: Per Articles should have roman numerals instead of numeric numbers.

Courtney: Should we list some specific objects/purposes of the organization in Article II?

Evan: Sure we can do that. Let me type something out and if you all are okay with it, we will go with it.

Courtney: How often will we have meetings, according to Article III we will have Regular Meetings and Special Meetings.

Vincent: Will only have meetings as needed, but currently not often since we have to complete paperwork to be official.

Courtney: Who are the Board of Directors?

Vincent: Currently we are the Board of Directors.

Courtney: Awesome

Evan: Objects/purposes are there now, could you guys review them quickly.

Vince: Looks good

Courtney: Same

Evan: Will we have other board members or officers?

Vincent: If there is an interest, we may create the positions.

Vincent: As of today, I am the President, Evan is the Treasurer, and Courtney is the Secretary.

Courtney: Awesome

Evan: There is nothing else to review from me on the Bylaws, we can proceed with the next topic.

Courtney: Everything looks good with me.

Vincent: Okay, we will all need to sign after this meeting. Next topic, the current planned initiative is to create a educational training program that teaches students or professionals IT & Cybersecurity related training such as CompTIA certifications, Cisco CCNA, and ISC2 certifications to get them ready for skilled jobs. Hawaii currently has a big demand for skilled IT & Cybersecurity professionals and it will keep going for the upcoming years.

Courtney: Who will be teaching these courses?

Vincent: It will have to be with someone who can effectively teach and communicate, also someone who has already received these trainings previously and have taken the certification exams.

Vincent: We will hire them to create the coursework and teach 2 cohorts a year. This will be in the evening during the week. About 2-3 hours a night.

Evan: Where will we have the training?

Vincent: At the Sandbox and we are looking to have about 40 students in each cohort. So 80 students per year.

Evan: What is the estimated cost per student in the program?

Vincent: I calculated an estimated cost of $4,000 per students, we will reach out to state and local resources to see if they can sponsor or fund this initiative. At least for one cohort.

Evan: Awesome

Courtney: Will there be any requirements to be eligible to apply for a cohort.

Vincent: No but if they are students, we want to be at least our of high school and going into a related IT & Cybersecurity field in the future.

Evan: Is helping the cohort obtain jobs a part of the benefit?

Vincent: Yes, we will reach out to small local businesses that would be interested in interning or hiring these students out of the cohort.

Evan: We should reach out to staffing agencies like TekSystems and Bishop to see if they would like to partner with us and collaborate to find the general requirements of their customers.

Vincent: Sure, we will start that process soon.

Courtney: Are we providing certain things like equipment?

Vincent: We will provide access to CompTIA hands-on labs and other classroom training materials. They will need to bring their own laptops and other supplies.

Evan: Will we need to create a virtual lab environment or other hands on things for them?

Vincent: The person who will be teaching the class will be creating them as needed.

Vincent: Also we should work on buying the domain name and getting a website up.

Evan: Sure, what domains did you want to purchase?

Vincent: .org, .com, and .net.

Evan: Okay, I will get those domains purchased soon along with the web hosting.

Vincent: I have someone who will be volunteering to help us develop the website.

Evan: Neat

Courtney: Will we be getting CI emails?

Evan: Yes, after we have submitted business registration and handle the 501c3 registration. We will go in and apply for non-profit technology resources.

Courtney: Thanks!

Vincent: Could we qualify for Microsoft?

Evan: Possibly, we won’t know until we obtain 501c3 and submit an application. At bare minimum it will be Google.

Vincent: Anything else to talk about in relation to this?

Evan: Nothing from me

Courtney: Same

Vincent: Moving on. If everything goes well, we can hopefully start this sometime after May.

Evan: If IRS comes back with the 501c3 determination. What is the minimum time that we will hear back?

Vincent: Earliest June…but could be longer

Evan: Okay

Evan: Also what bank did you want to open an account with?

Vincent: Any bank that has the best benefit.

Evan: There is CapitalOne, First Hawaiian Bank, Bank of Hawaii, Central Pacific Bank and some others as well. Depends if you want a local bank or mainland bank.

Vincent: Could you research and give me a comparison

Evan: Sure, I will have that done in the next few days.

Vincent: I will work on getting the branding for the non-profit and hopefully it’s just waiting for the IRS determination.

Evan: Will the branding designer provide different formats for signatures and etc…

Vincent: Yes they will be sending different versions and formats

Evan: Sounds good

Courtney: What will the logo have?

Vincent: I was thinking about a tiger that aligns with Cyber ‘Ike

Evan: I’m down for it

Courtney: What will the colors be?

Vincent: Blue

Courtney Got it

Evan: Is there anything else that we need to discuss?

Vincent: Nothing else from me, anyone else?

Evan: Nothing from me.

Courtney: I’m all good here.

Vincent: Okay if you have any questions, just message the group chat. Thanks everyone. Meeting adjourned at 11:30AM.